

BY-LAWS OF THE NATIONAL ATHLETIC TRAINERS' ASSOCIATION

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Approved January 1974

ARTICLE I

PRESIDENT OF THE NATIONAL ATHLETIC TRAINERS' ASSOCIATION

- Section 1 Selection: Elected by majority popular vote of Certified NATA membership. Board of Directors serves as the nominating committee. The Board will nominate two candidates with biographies of the two candidates published in Athletic Training-The Journal of the National Athletic Trainers' Association in the first issue after the winter meeting of the Board of Directors prior to the popular vote. Candidates must have served as a member of the Board of Directors at some time during the four years immediately preceding beginning date of term of office.
- Section 2 Term of Office: Two years. May not serve more than two consecutive terms.
- Section 3 Functions and Responsibilities:
1. Serves as the official spokesman for the Board of Directors and the Association concerning public relations and speaking engagements for the membership.
 2. Maintains communications with the Executive Director in all matters pertaining to the coordination, management and supervision of the Association's affairs.
 3. Calls all meetings of the Board of Directors as deemed necessary and advisable.
 4. Presides over all meetings of the Board of Directors.
 5. Presides over all National Business meetings.
 6. Represents a tie-breaking vote on the Board of Directors and votes only in the event of impasse.
 7. Keeps the Board of Directors informed about Association affairs between Board meetings.
 8. This is a non-paying position; however, all traveling expenses are paid by the NATA.
 9. Serves as ex-officio member of all Association committees.
 10. Appoints with agreement of Executive Director and with the approval of the Board of Directors, all committee chairmen.
 11. Appoints with agreement of Executive Director and with the approval of the Board of Directors, representatives of NATA to allied organizations.

ARTICLE II

VICE PRESIDENT

- Section 1 Selection: The district director from one of the ten districts shall be elected to the office of vice president by the board of directors, election shall be by majority vote.
- Section 2 Term of Office: One year and may be re-elected.
- Section 3 Functions and Responsibilities: The vice president has no duties except to assume the office of president as prescribed in the Constitution of the National Athletic Trainers' Association.

ARTICLE III

BOARD OF DIRECTORS

Section 1 Selection: Elected representatives of the ten (10) NATA Districts plus a president elected by popular vote of the Certified membership. Each representative must be a Certified member of the Association.

Section 2 District Geographic Areas:

District 1 - Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont, Quebec

District 2 - Delaware, New Jersey, New York, Pennsylvania

District 3 - Maryland, North Carolina, South Carolina, Virginia, West Virginia, District of Columbia

District 4 - Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin, University of Iowa, Manitoba, Ontario

District 5 - Iowa, Kansas, Missouri, Nebraska, North Dakota, Oklahoma, South Dakota, University of Colorado

District 6 - Arkansas, Texas

District 7 - Arizona, Colorado, New Mexico, Utah, Wyoming

District 8 - California, Nevada, Hawaii

District 9 - Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, Tennessee

District 10 - Alaska, Idaho, Montana, Oregon, Washington, Alberta, British Columbia, Saskatchewan

Section 3 Terms of Office: Three (3) years for elected representatives to the board.

Districts 1, 4, 7 1971 and every third year thereafter

Districts 2, 5, 8 1972 and every third year thereafter

Districts 3, 6, 9, 10 1973 and every third year thereafter

Section 4 Functions and Responsibilities:

1. Meets at the National Convention and at any other time during the year the president determines it necessary to call a board meeting.
2. Serves as the official legislative body of the Association.

ARTICLE III-Section 4 (cont.)

3. Approves appointment of all committee chairmen and standing committee members.
4. Approves the appointment of all special committees deemed necessary for the conduction of special Association projects of study.
5. Appoints all executive officers of the Association.
6. Serves as the nominating committee for the position of President, of the Board of Directors. Will nominate two candidates with biographies of the candidates published in Athletic Training-Journal of the National Athletic Trainers' Association prior to the popular vote.
7. Continually evaluates and defines the roles and functions of all Association officers, standing committees and special committees.
8. Receives recommendations, suggestions and requests from Association districts and makes recommendations to the President for their inclusion in the agenda of Board of Director's meetings.
9. Continually re-evaluates the goals and objectives of the Association and accepts primary responsibility for progress toward these goals.
10. Meets in a private session at the annual NATA convention for the purpose of reviewing personal performances and appointing persons to all positions open or deemed necessary. A majority vote of the board is necessary to terminate the office of an appointed person; this will be done by secret vote and counted by the president and one other board member.
11. Receives and acts on recommendations of the ethics committee in regard to matters of unethical conduct. Notifies the accused person of charges pending and advises him of his right to appear before the board prior to board action on the charges. The decision of the Board of Directors in Code of Ethics matters is final, except that if the decision is to initiate cancellation of membership such cancellation shall be done as prescribed in ARTICLE VI., Sections 1 and 2 of the Constitution.
12. Approves recommendations of Board of Certification for certification of candidates.
13. Acts as an auditing committee for NATA financial affairs and approves financial statement of Executive Director.

ARTICLE IV

EXECUTIVE DIRECTOR

Section 1 Selection: Appointed by the Board of Directors.

Section 2 Term of Office: Subject to yearly review by the Board of Directors.

Section 3 Salary: To be determined by the Board of Directors.

Section 4 Functions and Responsibilities:

1. Implements the mandates and policies of the Association, as determined by the Board of Directors.
2. Between meetings of the Board of Directors, enforces policy on behalf of the Association as is consistent with the mandates and legislation enacted by the Board of Directors.
3. Possesses full power and complete responsibility to transact all business for and on behalf of the Association and to manage all property, affairs, and activities of the Association subject to the provisions of the constitution and by-laws and the resolutions and enactments of the Board of Directors.
4. To commit the Association to no financial obligation in excess of its available financial resources.
5. Provides for the maintenance of an Association headquarters which shall serve as the center of all official activities of the Association.
6. Serves as the official spokesman concerning business and governmental affairs for the Association.
7. Serves as the custodian of all records, books and papers belonging to the Association.
8. Secures the minutes of all Board of Directors' meetings from the Administrative Assistant and distributes the minutes to all board members within a reasonable time subsequent to each meeting.
9. Submits a written report of the Association's progress to the Board of Directors of each annual meeting and upon the request of the Board.
10. Conducts the official correspondence of the Association including such matters as notifying members of meetings, officers of their election, committee members of their appointments, and all notices as required by the by-laws or as requested by the Board of Directors.

ARTICLE IV-Section 4 (cont.)

11. Handles all financial matters of the Association with the assistance of the Administrative Assistant.
12. Maintains a current and accurate mailing list and an official record of the Association membership.
13. Coordinates the activities of the Association and acts as liaison between the districts and the National office and polls the District Directors at least one month in advance of the annual board meeting for suggestions on board agenda.
14. Maintains liaison with allied organizations in conjunction with NATA representative to such organizations.
15. Maintains communication and records of all committee chairmen, committee members and members of the Board of Directors.
16. Submits an audited financial report to Board of Directors prior to the Annual Meeting.
17. Prepares the annual budget and presents this budget to the board for approval.
18. Serves as ex-officio member of all Association committees.
19. Continually reviews the Association Constitution and By-laws in terms of newly enacted legislation and makes recommendations to the Board of Directors for revisions, deletions or additions.
20. Maintains an accurate and current record of newly enacted legislation and incorporates it into the Constitution and By-Laws and as instructed by the Board of Directors.
21. Supplies the Board of Directors with an accurate record of all Constitution and By-Laws revisions, deletions or additions at their annual meeting.
22. Conducts, at regular three year intervals, a comprehensive review of the Constitution and By-Laws and makes recommendations to the Board of Directors for reprinting if deemed necessary.

ARTICLE V

ASSISTANT EXECUTIVE DIRECTOR(S)

- Section 1 Selection: Appointed by the Executive Director from the Certified membership of the Association with the approval of the Board of Directors.
- Section 2 Term of Office: Subject to yearly review by the Board of Directors.
- Section 3 Salary: To be determined by the Board of Directors.
- Section 4 Functions and Responsibilities:
1. To assist the Executive Director in functions and responsibilities as designated by the Executive Director.

ARTICLE VI

ADMINISTRATIVE ASSISTANT(S)

- Section 1 Selection: Appointed by the Executive Director with approval of the Board of Directors.
- Section 2 Term of Office: Subject to yearly review by the Board of Directors.
- Section 3 Salary: To be determined by the Board of Directors.
- Section 4 Functions and Responsibilities:

1. Assists Executive Director in all functions and responsibilities of the National Office.

*See Functions and Responsibilities of Executive Director.

ARTICLE VII

PARLIAMENTARIAN

- Section 1 Selection: Appointed by President with agreement of Executive Director and approval of Board of Directors.
- Section 2 Term of Office: Subject to yearly review by the Board of Directors.
- Section 3 Functions and Responsibilities:
1. Should be a Certified member of the NATA and must have a thorough knowledge of parliamentary procedure. If no such individual is available within the Association the NATA must hire a qualified expert from outside the Association.
 2. Is in charge of keeping the Board of Directors and Annual business meetings operating under parliamentary procedure as prescribed by the Roberts' Rules of Order.

ARTICLE VIII

ADVISORY COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of Executive Director and approval of Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: One year and may be reappointed with approval of the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the President and Executive Director.
- Section 4 Selection of Committee Members: Appointed by the President with agreement of Executive Director and approval of Board of Directors.
- Section 5 Term of Office: One year and may be reappointed.
- Section 6 Functions and Responsibilities:

To advise the President and Executive Director, at their request, on matters needing specific information in the respective speciality fields of the committee members.

ARTICLE IX

AUDIO-VISUAL AIDS COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman and appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed.
- Section 6 Functions and Responsibilities:
1. Maintains a bibliography and sources of audio-visual aids available to Association members.
 2. Cooperates with individuals, manufacturers, companies, etc. as advisor in audio-visual projects.
 3. Investigates and recommends to Board of Directors the advisability of sponsorship, co-sponsorship, authorship, etc. of audio-visual aids. The Committee is given authority to approve audio-visual projects for further development, but not to give final approval.
 4. Coordinates and supervises all Board approval audio-visual aid projects.
 5. Establishment of and maintenance of an audio-visual aid loan library for the membership of the Association.
 6. Cooperates with all standing committees in audio-visual aids relative to their findings and needs.
 7. Cooperate with President in development of audio-visual aids for his use as the official spokesman for the Board of the membership concerning public relations.

ARTICLE X

CERTIFICATION COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of Executive Director and approval of the Board of Directors from the Certified membership of the Association. The Chairman shall also serve as Chairman of the Board of Certification.
- Section 2 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman appointed by the President with approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 6 Functions and Responsibilities:
1. Cooperates with the Professional Education Committee in the establishment of certification requirements and procedures for certification.
 2. Assists in the construction and revision of appropriate certification examinations.

ARTICLE XI

BOARD OF CERTIFICATION

- Section 1 Selection of Chairman: Chairman of Board of Certification is the Certification Committee Chairman.
- Section 2 Board Members: The members will be the same as Certification Committee plus consultants.
- Section 3 Selection of Board Members: Recommended by the Chairman appointed by the President with the approval of the Board of Directors from the Certified membership of the Association. Consultant members of Board of Certification need not be Certified members of the Association. The ratio shall be three Certified members to one consultant.
- Section 4 Term of Office: Two years and may be reappointed by the Board of Directors.
- Section 5 Functions and Responsibilities:
1. Receives and reviews all applications for certification.
 2. Coordinates and supervises the administration and grading of all certification examinations.
 3. Ascertains the fulfillment of Certification requirements and makes recommendations to the Board of Directors for final approval.

ARTICLE XII

DRUG EDUCATION COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and the approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 6 Functions and Responsibilities:
1. To develop drug education material for use and distribution by the Association.
 2. To maintain a bibliography on resource material pertaining to drug education.

ARTICLE XIII

ETHICS COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and the approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 6 Function and Responsibilities:
1. Accepts and investigates reports of violations of the Association Code of Ethics.
 2. Reports to Board of Directors Committee findings and recommendations.

ARTICLE XIV

GRANTS AND SCHOLARSHIP COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman and appointed by the President with the approval of the Board of Directors.
- Section 5 Term of Office: Two years and may be reappointed.
- Section 6 Functions and Responsibilities:
1. Promote and encourage scholarship through gifts, loans, and grants-in-aid.
 2. Establish guidelines and criteria for the awarding of educational grants and scholarships.
 3. Stimulates and develops scholarships sponsored by industry, individual donors, service clubs, minority groups, associations, athletic conferences, and professional sports leagues.
 4. Formulates recommendations for rules and administration of self-help programs, either loan or job, to include college loan, National Defense loan, Education Act loan, and State Guaranteed or Federal Insured loan.
 5. Receives, reviews and screens all applications prior to April 1 and makes recommendations to Board of Directors for Association approval or rejection.

ARTICLE XV

HISTORICAL AND ARCHIVES COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 6 Functions and Responsibilities:
1. Compiles history of the Association.
 2. Establishes a plan for maintenance of historical records of the Association and preserving important archives.

ARTICLE XVI

HONOR AWARDS COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of Executive Director and the approval of the Board of Directors from the Certified membership of the Association. The Chairman of the Honor Awards Committee will be Chairman of the N.A.T.A. Hall of Fame Committee.
- Section 2 Term of Office: Two years and may be reappointed with the approval by the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman and appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval by the Board of Directors.
- Section 6 Functions and Responsibilities:
1. Coordinates and supervises the establishment and disbursement of all special recognitions and awards presented under the auspices of the Association.
 2. Receives, prior to February 1, reviews and screens all candidates for the 25 year Award, Honorary Members Award, and Helms Award and makes recommendations to the Board of Directors prior to March 15.
 3. Receives and reviews all proposals for the initiation of new or additional honor awards and makes recommendations to the Board of Directors for Association approval or rejection.
 4. The Citizens Savings Athletic Foundation (formerly Helms Hall of Fame), N.A.T.A. Hall of Fame Committee will function under the Honor Awards Committee, but the committee will remain secret.

ARTICLE XVII

INTERNATIONAL GAMES TRAINER NOMINATION COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and the approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group. The committee will remain secret.
- Section 4 Selection of Committee Members: Recommended by the Chairman, appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 6 Functions and Responsibilities:
1. Formulates procedures for NATA members to apply for nomination to athletic training staff for international games and submit such procedures to Board of Directors for approval.
 2. Conduct process of nominating the applicants to the Medical Service Committee of International Games.

ARTICLE XVIII

JOURNAL COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association. The chairman also serves as the Editor-in-Chief of Athletic Training - The Journal of the National Athletic Trainers' Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 3 Committee Members: The number of committee members shall be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman and appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 6 Function and Responsibilities:
1. Serves as the editorial committee for Athletic Training.
 2. Selects a printer, with approval of the Board of Directors to produce and distribute Athletic Training.
 3. Solicits and sells advertising space in Athletic Training at rates determined by the committee.
 4. Establishes and maintains a written statement of the editorial policies of Athletic Training subject to review and approval by the Board of Directors.

ARTICLE XIX

MEMBERSHIP COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval by the Board of Directors.
- Section 3 Committee Members: One member from each District.
- Section 4 Selection of Committee Members: One (1) Certified member from each of the ten (10) districts appointed by the District Director.
- Section 5 Term of Office: Two years and may be reappointed with the approval of the Board of Directors.
- Section 6 Functions and Responsibilities:
1. Cooperates with National and District Offices regarding opinions and clarification of matters relating to qualification for membership.
 2. Periodically reviews the various membership classification and makes recommendations to the Board of Directors for changes.
 3. The membership committee is responsible to the executive director.
 4. Cooperates with Professional Education Committee and Certification Committee in the relationship of Continuing Education, Membership and Certification.

ARTICLE XX

NATIONAL CONVENTION COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of Board of Directors.
- Section 3 Committee Members: The number of committee members shall be determined by the chairman to form a workable group. The committee shall include the yearly local general program chairman, clinic program chairman and entertainment chairman.
- Section 4 Selection of Committee Members: Recommended by the Chairman, appointed by the President with approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: (except local ex-officio members) Two years and may be reappointed with approval of the Board of Directors.
- Section 6 Functions and Responsibilities:

1. Serves as Chairman of National Convention Committee, which is made up of the following:

- a. Program Chairman
- b. Entertainment Chairman
- c. Banquet Chairman
- d. Registration Chairman

NOTE: (Committee Chairmen are appointed by and from the District that is hosting the Convention).

2. Selects Convention sites and hotels according to the national guidelines set up by the Board of Directors.
3. Cities shall be selected five (5) years in advance. Hotels shall be selected at least three (3) years in advance with final arrangements one (1) year in advance. A review of hotel requirements shall be made with Convention personnel six (6) months prior to the national meeting.
4. Coordinates National Convention Functions.

ARTICLE XXI

PLACEMENT COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed by the Board of Directors.
- Section 3 Committee Members: There shall be one committee member from each district.
- Section 4 Selection of Committee Members: Recommended by the Chairman and appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 6 Function and Responsibilities:
1. Serves as the official job placement agency of the Association.
 2. Receives notification of job vacancies from high school, colleges and universities, and professional teams, and maintains a current listing of all vacancies.
 3. Receives requests from Association members for information on available position vacancies.
 4. Informs only NATA members of available positions and informs employers of prospective NATA applicants.
 5. Arranges for and maintains a job placement service at the National meeting, (1) posting of current job vacancies, (2) posting a list of Association members desiring placement, (3) assistance in interview arrangements.

ARTICLE XXII

PROFESSIONAL EDUCATION COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the chairman and appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 6 Functions and Responsibilities:
1. Investigates and studies all possibilities for the professional education and advancement of the Association, its members, and the athletic training profession and makes recommendations to the Board of Directors.
 2. Confers with appropriate consultants regarding recommendations for professional advancement.
 3. Makes recommendations to the Board of Directors for the accreditation of schools offering graduate and undergraduate preparation in athletic training.
 4. Establishes and supervises the enforcement of professional education standards and criteria for all association certified athletic trainers.
 5. Cooperates with the Certification Committee in the establishment of certification requirements and criteria.
 6. Investigates and recommends opportunities for in-service training and continuing education for Association members.
 7. Serves as a consulting and liaison agency between the Association and educational institutions providing or preparing to provide professional preparation for athletic trainers.
 8. Sends educational requirements and any future changes in educational standards, to all Recruitment Committee members.

ARTICLE XXII (continued)

PROFESSIONAL EDUCATION COMMITTEE

Section 7 Sub-Committee for Graduate Education

1. Selection of Chairman: Recommended by the chairman of the Professional Education Committee and appointed by the President with agreement of the Executive Director and approval by the Board of Directors from the Professional Education Committee members.
2. Term of Office: Two years and may be reappointed with approval of the Board of Directors.
3. Sub-Committee members: The number of sub-committee members to be determined by the sub-committee chairman to form a workable group.
4. Term of Office: Two years and may be reappointed with approval of the Board of Directors.
5. Functions: To work in the area of graduate education and make recommendations to the Professional Education Committee as a whole.

Section 8 Sub-Committee for Continuing Education

1. Selection of Chairman: Recommended by the chairman of the Professional Education Committee and appointed by the President with agreement of the Executive Director and approval by the Board of Directors from the Professional Education Committee members.
2. Term of Office: Two years and may be reappointed with approval of the Board of Directors.
3. Sub-Committee members: The number of sub-committee members to be determined by the sub-committee chairman to form a workable group.
4. Term of Office: Two years and may be reappointed with approval of the Board of Directors.
5. Functions: To work in the area of continuing education and make recommendations to the Professional Education Committee as a whole.

ARTICLE XXIII

PUBLIC RELATIONS AND INFORMATION COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed by the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Appointed by the Chairman with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 6 Functions and Responsibilities:
1. Establishes and maintains an effective public relations program for the Association by preparing and distributing appropriate news releases, feature stories, etc. to the various news media, radio, television and newspapers.
 2. Investigates and recommends to the Board of Directors possible avenues through which the Association may enhance its professional image and interpret its purposes and objectives to allied associations and professional, high school, colleges and universities, and the general public.

ARTICLE XXIV

RECRUITMENT COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed by the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman and appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 6 Function and Responsibilities:
1. Answers correspondence, inquiries and requests for guidance and counseling concerning the professional preparation of athletic trainers.
 2. Investigates the use of films, slides, and filmstrips for recruitment purposes and makes recommendations to the Board of Directors.

ARTICLE XXV

RESEARCH AND INJURY COMMITTEE

- Section 1 Selection of Chairman: Appointed by the President with agreement of the Executive Director and approval of the Board of Directors from the Certified membership of the Association.
- Section 2 Term of Office: Two years and may be reappointed by the Board of Directors.
- Section 3 Committee Members: The number of committee members will be determined by the committee chairman to form a workable group.
- Section 4 Selection of Committee Members: Recommended by the Chairman and appointed by the President with the approval of the Board of Directors from the Certified membership of the Association.
- Section 5 Term of Office: Two years and may be reappointed with approval of the Board of Directors.
- Section 6 Function and Responsibilities:
1. Coordinates all research efforts conducted under the auspices of the Association.
 2. Receives and evaluates all research proposals from Association members, schools and other institutions and makes recommendations to the Board of Directors for research projects worthy of Association support and sponsorship.
 3. Makes recommendations to the ten association districts for presentation of research findings at regional and district meetings.
 4. Makes recommendations to the Board of Directors, the National Convention Chairman, and the National Program Committee for presentation of research findings at annual national meetings.
 5. Prepares and submits the results of Association research to Journal Committee for possible publication in Athletic Training Journal of the National Athletic Trainers' Association and other Association sponsored publications.

ARTICLE XXVI

MEMBERSHIP PROVISIONS AND DUES

Section 1 Membership Classes

1. CERTIFIED CODE 1

Qualifications for Membership:

Must be a Certified Athletic Trainer (A.T.,C.).

Dues: \$25.00 plus district dues per year .

Certified and Retired Certified members only are entitled to vote on N.A.T.A. affairs and to hold N.A.T.A. office .

Provisions for maintaining Certification:

A person who is once certified as an Athletic Trainer (A.T.,C.) remains certified as long as he or she meets the minimum requirements for continuing professional education and only as long as such requirements are met.

Units of continuing professional education (CPEU) shall be defined and designated by the Professional Education Committee and approved by the Board of Directors. To maintain certification, the minimum number of units (CPEU) to be accumulated every three years shall be at least twice the number of units awarded for attendance at the N.A.T.A. Annual Meeting.

A Certified Athletic Trainer is responsible for sending to the N.A.T.A. National Office an approved statement of any continuing professional education units to be put on his record. Such a statement must be sent to the National Office within three months after the date of acquiring such units.

A Certified Athletic Trainer who does not accumulate a recorded number of continuing professional education units (CPEU) every three (3) calendar years equal to at least the minimum requirement shall have his certification suspended. He has the right to appeal.

If he does not accumulate sufficient CPE Units to meet the minimum requirement within two years after the date his certification was suspended his certification shall be cancelled.

A person whose Certified Membership was cancelled or changed to a different class of membership because of the application of the "Actively Engaged" definition and requirement and who wishes to have his Certification reinstated shall apply to the Director and Secretary of the N.A.T.A. District in which he held Certified Membership for reinstatement. If the district officers agree that the person is entitled to reinstatement they should approve the application and forward the decision to the N.A.T.A. National Office. An application for reinstatement under the provisions of this paragraph must be received by the proper district officers before May 30, 1974.

2. ASSOCIATE CODE 2

Qualifications for Membership:

Completion of at least two years of accredited college study or equivalent. Equivalency to be defined jointly by the Professional Education Committee and the Membership Committee with the approval of the Board of Directors.

To be eligible for continuance of Associate membership the person must accumulate every three years at least one-half the minimum Continuing Professional Education Units required for maintaining certification.

Associate Members are not entitled to vote on N.A.T.A. affairs or to hold N.A.T.A. office.

Dues: \$25.00 plus district dues per year.

An Associate member is responsible for sending to the N.A.T.A. National Office an approved statement of any continuing professional education units to be put on his record. Such a statement must be sent to the National Office within three months after the date of acquiring such units.

3. STUDENT CODE 3

Qualifications for Membership:

A person who is a full time student in a high school, college or university and who is performing some of the duties of an athletic trainer under the supervision of an athletic trainer, coach or team physician and who expresses interest in preparing for the profession of athletic training is eligible for Student membership. He must be recommended by the trainer (preferably an N.A.T.A. Certified or Associate Member), coach or team physician under whom he is working.

If he ceases to be a full time student he may not remain in the Student membership class after that year.

The time during which a person is a Student Member shall not count as time engaged in athletic training for purposes of requirements for N.A.T.A. Membership (except Student Membership) nor count as time engaged in athletic training for purposes of determining the number of years in the profession.

Student members are not entitled to vote on N.A.T.A. affairs or to hold N.A.T.A. office.

Dues: \$5.00 plus district dues per year.

4. AFFILIATE CODE 4

This membership class is open to individuals who are interested in the relationships of athletic training to education, biological sciences, psychology, athletics or sports medicine but who at the time are not directly related to athletic training.

Qualifications for membership:

Bachelor's degree from an accredited college or university or certification in physical therapy.

Professionally working in education, athletics, research or medicine.

Note: Physicians who are team physicians should be N.A.T.A. members in the Advisory class.

Associate members who are not entitled to vote on N.A.T.A. affairs.

Dues: National \$10.00 per year plus District Dues.

5. ADVISORY CODE 5

Qualifications for membership:

Physicians who are directly associated with a sports program and are providing medical care and advice to members of the teams and advising the athletic trainer in regard to his duties are eligible for membership in this class.

A Certified or Associate member must nominate a prospective candidate for this membership. The nomination must be presented to the district membership committee and its acceptance is subject to their judgment.

Advisory members are not entitled to vote on N.A.T.A. affairs.

Dues: National \$10.00 per year plus District Dues.

6. ALLIED CODE 6

This membership class is open to individuals whose business interest is related to athletic training or athletics in general.

Allied members are not entitled to vote on N.A.T.A. affairs.

Dues: National \$25.00 per year plus District Dues.

7. HONORARY CODE 7

An individual may be awarded Honorary membership through the National organization only. A person who, by virtue of his acts and speech, shows profound interest in the athletic training profession and in enhancing its service to those in athletics shall be eligible for membership in this class.

Nominations may be made only by a Certified member and shall be directed to the chairman of the Honor and Awards Committee. The committee will make recommendations to the Board of Directors for their approval.

Honorary members are not entitled to vote on N.A.T.A. affairs or to hold N.A.T.A. office.

There are no dues for Honorary members.

8. RETIRED CODE 8

A Certified member or an Associate member who retires because of age shall have the privilege of continuing in the class of membership held at retirement without further payment of dues. A Certified or Associate member who is eligible for retired status and who wishes to continue membership in the N.A.T.A. in the Retired class must request change to this class through the director of the district in which he is a member.

A Retired Certified member shall continue to have the privilege of voting on N.A.T.A. affairs and to hold N.A.T.A. office.

Section 2 ELECTION OF MEMBERS

Candidates for membership (except Honorary) in the N.A.T.A. shall be proposed and recommended by at least one Certified member of the district in which the candidate is located. The application for membership shall be directed to the district director and accepted or rejected by the membership committee of the district. If the candidate is accepted for membership (class of membership designated) the application with national and district dues is sent to the district secretary who will then record the membership for the district and send record of membership with national dues to the national office.

Membership in the N.A.T.A. must come through a district and is subject to the district officers' approval. In cases of doubt regarding an individual's qualification for membership, the National Membership Committee should be consulted.

A person who is a member in one of the N.A.T.A. districts must also be a national member and pay both national and district dues.

An N.A.T.A. member must hold district membership in the district in which he is employed. (Excepting those in Military Service and Students)

Section 3 INTERDISTRICT TRANSFER OF MEMBERSHIP

Any member of the Association who is in good standing and who moves into another district other than the one in which he holds membership must transfer his membership to the new district. This is done by filing an "Application for District Transfer" request with the secretary of the district to which he is going. (Excepting those in military service and students)